



**MINUTES**  
**REGULAR FAIRFAX OPEN SPACE COMMITTEE MEETING**  
**16 Park Road / Youth Center, Fairfax, CA 94930**  
**Tuesday, October 25, 2016 at 7:30 p.m.**

**Fairfax Open Space Members:**

Michael Ardito, Co-Secretary	Chris Powers
Ray Burgarella, Treasurer	Nancy Rogers, Acting Chair
Sara Dudley	Michael Simler
Jack Judkins	Allie Ross ( <i>ex officio</i> youth member)
Ruth Horn, Co-Secretary	Lily Williams ( <i>ex officio</i> youth member)

1. **Call to Order and Roll Call:** Nancy Rogers, Acting Chair  
Members and quorum present: Michael Ardito, Ray Burgarella, Sara Dudley, Jack Judkins, Ruth Horn, Nancy Rogers, Michael Simler. Members absent: Chris Powers, Allie Ross and Lily Williams
2. **Approval of Agenda for October 25, 2016 and Minutes for September 27, 2016 meeting:** Approved unanimously with a one-sentence revision to the minutes from September 27.
3. **Welcome to Sara Dudley, new FOSC member**
4. **Broom Pulls at Red Hill with SAOSC on Saturdays Oct. 29, Nov. 5 and 12:** Michael Ardito and FOSC youth members. Printed copies of the flyer from SAOSC's Brian Crawford were distributed. Our youth members were not present so we were not informed regarding the outreach done at Drake High School to recruit students to earn community service points for assistance with the Red Hill broom pull.
5. **Treasurer's Report:** Ray Burgarella
6. **FOSC Budget and Account Balances:** Michael Vivrette, Fairfax Town Finance Director attended his first FOSC meeting and provided an overview presentation about the budget process. The Town is the Trustee of the taxpayers' money in the general and special assessment funds. The Town holds the FOSC fiduciary funds. The budget is fluid, not static. Funds are accrued when earned and spent when services are rendered. The FOSC budget cycle should start with annually planning by March. FOSC should propose its annual budget to the Town by April that will be adopted in May or June before the fiscal year begins on July 1.
7. **Update on Fairfax Town Center Plan Special Workshops:** Sara Dudley and other FOSC members expressed their perspectives on the special town workshop on October 1 and its outcomes.
8. **FOSC Continuing Business – discussion on:**
  - Lutheran Church property update (and potential open space acquisition of back 18 acres)
  - Wall Property update (potential open space acquisition)Nothing new to report.
9. **Open Time for Public Expressions** (*The public is welcome to address the Committees at this time on matters not on the agenda. Please be advised that pursuant to Government Code 54954.2, the Committees are not permitted to take action on any matter not on the agenda, unless it determines that an emergency exists, or that the need to take action arose*)

*following posting of the agenda. Each speaker is limited to three minutes and a spokesperson for an organization is limited to five minutes.) None.*

10. **FOSC Outreach and Web Activities** (discussion and possible action). Sara Dudley requested to be added to the FOSC Outreach Subcommittee to join Chris Powers, Nancy Rogers and Michael Ardito in those endeavors.
11. **Quorum Call for FOSC Rescheduled Meeting on Tuesday, December 6:** It appears that enough members expect to attend and a quorum will be reached.
12. **Review of FOSC Acting Chair Schedule for October 2016 thru March 2017.** Chris Powers previously volunteered to serve as FOSC acting chair for November, December and January. Jack Judkins confirmed that he will serve as FOSC acting chair for February and March 2017.
13. **Bay Area Open Space Council special outreach workshop on September 29 and One Tam workshops on October 28-29:** Michael Ardito reported that he attended the Bay Area Open Space Council special workshop on September 29 in Berkeley regarding use of social media for outreach. He tried to register for at least one day of the One Tam workshop but it was already full. The agenda included a presentation by our County Supervisor Katie Rice.
14. **Request from Fairfax Town Planning Department for identifying open spaces in and around Fairfax** (discussion and possible action): Ruth Horn reported that she followed-up on this request and called Linda Neal.
15. **Update on Habitat Conservation Grant Program:** Michael Simler reported that the grants are from the California State Parks. Typically ten grants totaling \$2 million are awarded annually in amounts ranging from \$20,000 up to \$200,000. Grantees must provide a 50 percent match. FOSC may want to apply in the next round of these grants in 2017.
16. **Reports from Boards, Committees and Subcommittees (including the Tree Committee, the General Plan Implementation Committee; special FOSC subcommittees for reviewing open space elements of specific development proposals; Marin Open Space Commission; Marin Conservation League's Parks and Open Space Committee):** Some links to these partner agencies and committees have been added to the FOSC website.
17. **Draft FOSC annual report for fiscal year 2015-16:** Michael Ardito (postponed to future meeting)
18. **Update of General Plan Inventory of Priority Open Space Properties to include all ABAG-approved "Priority Conservation Areas":** Jack Judkins postponed to December 6 meeting.
19. **Implementation of General Plan Open Space Element including identification of recreational trails and priority open space lands:** Jack Judkins postponed to December 6 meeting.
20. **Members Expressions**
  - Jack Judkins reported that Planning Commissioner Mimi Newton discussed the Open Space Element at a recent Fairfax Planning Commission meeting and requested that development proposals with open space elements be provided to FOSC in advance.
  - Jack Judkins reported that Robert Schwartz, property owner of 615 Oak Manor Drive, agreed at the recent Fairfax Planning Commission meeting to a five-year consent for entry and use of a public trail on his property.
  - Michael Ardito reported that although listed in the *Marin Independent Journal* obituary, no donations to FOSC have been received in memory of Patrick Troup who passed on September 3, 2016.
21. **Adjournment**