



**PROPOSED MINUTES**  
**FAIRFAX OPEN SPACE COMMITTEE**  
16 Park Road, Fairfax  
Tuesday, February 25, 2014, 7:30 PM

Mimi Newton - Chair	
Susan Adams	Ruth Horn
Mia Andler	Jack Judkins- Co Chair
Michael Ardito	Nancy Morita
Ted Bright	Nancy Rogers
Ray Burgarella	Beatrix Berry ( <i>ex officio member</i> )
Jacob Feickert	Hannah Salaverry ( <i>ex officio member</i> )

1. Open Time - Public Expressions. Barbara Coler proposed that FOSC have a high school project undertaken by Hannah and Beatrix to create a FOSC contact list, possibly using “Mail Chimp,” that updates and replaces FOSC’s Constant Contacts list.
2. Roll Call. Present: Mimi Newton, Jack Judkins, Susan Adams, Michael Ardito, Ted Bright, Ray Burgarella, Nancy Rogers, Beatrix Berry, and Hannah Salaverry. There was a quorum. Town Council member Barbara Coler also attended.
3. Approval of February 2014 Agenda and December 2013 and January 2014 Minutes. Jack moved and Susan seconded and members approved unanimously the January 2014 Minutes and February 2014 agenda (with a modified order of items). There were no December 2013 minutes presented. (Michael, Mimi and Ruth will work to prepare the December 2013 minutes to present at the March meeting.) Susan will look for August 2013 meeting notes to prepare minutes.
4. FOSC Treasurer’s Report. (Ted) Ted distributed a copy of the Town of Fairfax, Fund 73 (Open Space Fund) budget update, dated February 19, 2014. FOSC members estimated that as of that date, FOSC’s Revenue was \$24,789.79 (with a \$5,000 reimbursement for the 2013 – 2014 budget allocation) and its Expenditures were \$44,550.46. Mimi and Ted will request that the Town General Manager provide a guide to the budget report and confirmation of “cash on hand.”
5. Discussion and Possible Action – Open Space Donation Phillips Parcel. (Mimi) FOSC members expressed general support to explore a potential donation or transfer a portion of a parcel known as the Patrice Phillips parcel by a potential purchaser. Susan will act as the FOSC liaison with the potential buyer/donor; Jack as back-up. Susan will tell potential purchaser of Committee’s support.
6. Discussion and Possible Action – Online Donations. (Mimi) Barbara Coler presented a report on the potential of online donations to FOSC established by Town: the Town would set up a PayPal (or other separate) account for FOSC. Susan moved and Ray seconded and members approved unanimously to request that Town establish a FOSC-dedicated PayPal (or other Town-determined) online donation account.
7. Discussion and Possible Action – Give-Back Tuesday. (Michael) Michael reported that Iron Springs Brewery has set June 17, 2014 as the Give-Back Tuesday (first Tuesday after the Fairfax Festival). Members agreed to the date. Nancy Rogers expressed an interest for a broader outreach to increase turn-out for this event; members agreed. Mimi and Susan will arrange for a contact list that can be

used for outreach and requests for donations, which Mimi will present at the March meeting. The contact list can be used for the Give-Back Tuesday event and the May 4<sup>th</sup> Benefit Concert. Beatrix and Hannah agreed to create an outreach mailing list.

8. Update, Discussion and Possible Action – Jolly Hill Broom Pull Event. (Mimi/Jake) Mimi reported that Mimi, Michael and Nancy Rogers undertook the February Broom Pull. Members agreed to place on the April agenda a presentation by Jake about proposals of measures and opportunities to increase maintenance of Town-owned parcels.
9. Discussion and Possible Action – Joint Communications with Fairfax Organizations. (Mimi) Mimi reported that the Fairfax Volunteers has offered to assist with FOSC projects. Nancy Rogers agreed to be the FOSC liaison to the Fairfax Volunteers. FOSC will request the Volunteers to help with advertising the May Benefit Concert, such as by asking local businesses to post flyers for the event.
10. Update, Discussion and Possible Action FOSC Benefit Concert. (Mimi) Mimi reported that the Benefit Concert will be held May 4<sup>th</sup>, 1 – 5 p.m., Peri Park; She will submit a permit application to the Town for use of the Park from 1 – 5:30 p.m. (allowing additional time if needed).
11. Discussion and Possible Action – Grant Opportunities. (Mimi) Adjourn to March meeting.
12. Discussion and Possible Action – FOSC Strategic Plan, 2014. (Mimi/Nancy M.) Susan will prepare a description of the Patrice Phillips parcel.
13. Upper Ridgeway Trail Event and San Anselmo Open Space Committee/FOSC Joint Meeting. (Mimi) Members agreed to hold an Upper Ridgeway Trail Opening to thank Mr. Reid for the donation and to invite the public to celebrate and walk the Trail. Members agreed to hold the Opening on April 26, 2014, at 1 p.m., if that date and time are acceptable for Mr. Reid, the donor. Jack will contact Mr. Reid to confirm whether he could attend an opening that day. Members agreed to hold a work party on April 13, 2 p.m. Nancy Rogers will request assistance from the Fairfax Volunteers to clear the area and build steps. Michael and Ray will work with Mimi to publicize the Opening, prepare an invitation list, and notify the invitees. The invitation list will include Mr. Reid, Supervisor Katie Rice, and members of the Town Council, MOST, the San Anselmo Open Space Committee, and the Fairfax Volunteers.

Members agreed that the proposed joint meeting with San Anselmo OSC will be separate from the Opening event.

14. Discussion – Regional Trails Management Plan. (Mimi) Mimi distributed a copy of a February 10, 2014 letter from Linda Dahl, Marin County Open Space District, to Fairfax Mayor David Weinsoff. Mimi reported that she is meeting Monday (March 3) with Barbara Coler and Supervisor Rice about the Plan. Mimi will report to FOSC on the meeting at the March meeting.
15. Members' Expressions. Ray inquired about the status of the Sir Francis Drake Boulevard gas station use permit application; Mimi stated the Council denied a use permit for that project.

Next Regular Meeting – Tuesday, March 25, 2014

Respectfully submitted for approval,

Susan Adams