



**SPECIAL AND REGULAR MEETING MINUTES
FAIRFAX OPEN SPACE COMMITTEE
16 Park Road / Youth Center, Fairfax, CA 94930
Tuesday, April 26, 2016**

Fairfax Open Space Members:

Jack Judkins -- Acting Chair	Chris Powers
Michael Ardito	Nancy Rogers
Ray Burgarella	Michael Simler
Ruth Horn	Hannah Salaverry (<i>ex officio member</i>)

SPECIAL MEETING: 7 to 7:30 p.m.

Interview of youth member candidate: Lily Williams

The interview panel was comprised of FOSC Acting Chair Jack Judkins, current youth member Hannah Salaverry, FOSC co-secretary Michael Ardito, and FOSC member Nancy Rogers. Based upon responses from candidate Lily Williams, FOSC will recommend to the Town Council that Lily Williams be approved and appointed as a full voting member of FOSC. There are currently two vacant voting positions on FOSC.

REGULAR MEETING at 7:30 p.m.

- 1. Call to Order and Roll Call:** Jack Judkins, Acting Chair. The meeting was called to order about 7:35 p.m. Members present: Jack Judkins, Michael Ardito, Ruth Horn, Chris Powers, Nancy Rogers, Michael Simler and Hannah Salaverry. Member absent: Ray Burgarella. Members signed a “get well” card to mail Ray. Other meeting attendees: Lily Williams, youth member candidate for FOSC; and there were also four guests present to discuss the Ben Ross property.
- 2. Approval of Agenda for April 26, 2016; Minutes from February 23, 2016 and March 22, 2016.** The agenda was amended to move item #7 (Ben Ross property) up to be immediately after “Open Time for Public Expression” to accommodate the agenda item of interest to the four community members attending the meeting. The proposed minutes from February 23 and March 22, 2016 were unanimously approved.
- 3. Open Time for Public Expressions** (*The public is welcome to address the Committees at this time on matters not on the agenda. Please be advised that pursuant to Government Code 54954.2, the Committees are not permitted to take action on any matter not on the agenda, unless it determines that an emergency exists, or that the need to take action arose following posting of the agenda. Each speaker is limited to three minutes and a spokesperson for an organization is limited to five minutes.*) None, but guests attending were there for the agenda item about the Ben Ross property.
- 4. Treasurer’s Report:** Ray Burgarella. This report was postponed until the next meeting due to the absence of the treasurer.
- 5. Development of FOSC Budget for 2016-17; Town Council workshop on May 20.** Ruth Horn and Michael Ardito volunteered to attend and represent FOSC at the Town Council budget workshop on May 20 due to the absence of FOSC Treasurer Ray Burgarella.
- 6. FOSC Continuing Business – discussion and possible action on:** There was no new information available regarding:
 - Update regarding Wall Property (and potential open space acquisition)
 - Lutheran Church and potential open space acquisition (back 18 acres)
- 7. Update and discussion regarding Ben Ross property.** This item was taken as agenda item #4, per the amended agenda, to accommodate the four community guests. Acting Chair Jack Judkins volunteered to summarize in a written letter tomorrow to Linda Neal, principal planner with the Town of Fairfax, regarding the issues and concerns expressed by community guests and FOSC members about the application for development of the property at 200 Toyon Drive in Fairfax.
- 8. Status of FOSC Website – discussion and possible action.** Chris Powers has been talking with Barbara Coler, the FOSC webmaster, about the tasks she does to update and maintain the FOSC website.

9. **Future Approaches for Outreach and Fundraising – discussion and possible action.** Nancy Rogers volunteered to contact Mimi Newton regarding the newest FOSC social media list that can be used for event outreach.
10. **Possible music concert fundraiser(s) in 2016 – discussion and possible action.** It was reported that Mimi Newton, former chair and member of FOSC, had gone ahead and worked with the Fairfax Parks and Recreation Commission about holding a benefit music concert with The Eleven, the Grateful Dead tribute band, in Peri Park on Sunday, May 1. There were no new plans for a FOSC music / event fundraiser for 2016.
11. **Preparations for Fairfax Town Festival in June and “Give Back Tuesday” on June 21 – discussion and possible action:** Michael Ardito. Due to schedules and lack of volunteers, FOSC decided to not have an information table at the EcoFest or Fairfax Festival this year, but will ask if FOSC posters promoting our Give Back Tuesday at Iron Springs on June 21 could be posted at the Town booth located at the corner of Bolinas and Elsie during the festival weekend. Michael Ardito volunteered to contact Richard Pedemonte with the Park and Recreation Commission about this request. Those FOSC members available to attend at least part of the Give Back Tuesday event were: Jack Judkins, Michael Ardito, Ruth Horn, Nancy Rogers, and Michael Simler. Our involvement will be minimal with just our banner and an information table available during prime time. We will have no new FOSC souvenir products available. Chris Powers will look into the possibilities of future procurements of FOSC water bottles or cycling caps (under bicycle helmets) in advance of the annual Fairfax “BikeOctoberFest.”
12. **Discussion and possible action on participation in Bay Area Open Space Conference for May 19.** Michael Ardito will represent FOSC at the annual conference this year. Chris Powers will be unavailable to attend.
13. **Discussion about compliance with Brown Act.** At the March meeting of FOSC, Michael Ardito had volunteered to contact San Anselmo regarding its online training about the Brown Act for San Anselmo Open Space Committee members. The Town Clerk in San Anselmo, Carla Kacmar, and Jonathan Braun, co-chair of SAOSC, provided the following link for ethics online free training which includes some coverage of the Brown Act: <http://localethics.fppc.ca.gov/login.aspx>. Also available is a pamphlet about the Brown Act that can be used: <http://www.ca-ilg.org/abc>. Michael Ardito also found a Brown Act webinar from the Institute for Local Government, “Keeping Clerks Ahead of the Game” at www.ca-ilg.org. There is a 22-minute YouTube video on “California Brown Act Essentials.” Also, there is “Brown Act and Conflict Training for Boards and Staff,” a PowerPoint presentation from the Charter Law firm Young, Minney & Corp LLP at www.mycharterlaw.com.
14. **National Park Service Community Projects –** Jack Judkins. Michael Ardito volunteered to forward to all FOSC members an email on April 8 from Jack Judkins regarding this potential grant opportunity that closes June 30 from the National Park Service’s Rivers, Trails, and Conservation Assistance program.
15. **FOSC Subcommittee Reports (including Tree Committee participation).** Michael Ardito reported that the Tree Committee now has a new, at-large community representative, Jane Richardson-Mack, who was formerly a FOSC member. The Tree Committee now has a full, five members.
16. **Confirmation of Acting Chairs –** May, June, July, August; Requests for September, October. Jack Judkins will serve as Acting Chair in May. Michael Ardito will serve as Acting Chair for June, July and August. Nancy Rogers volunteered to serve as Acting Chair in September.
17. **Discussion and possible action on FOSC Membership (decrease number or adding youth members).** FOSC decided to remain at nine members for now with the new youth member applicant, Lily Williams, to also be appointed as a full, voting member upon confirmation from the Town Council.
18. **Quorum Call for next FOSC meeting on May 24, 2016:** All present today indicated they would be able to attend the next FOSC meeting on May 24.
19. **Members Expressions:** New 2015-16 members have not received their laminated “placemat-sized” Fairfax Open Space maps or their complimentary FOSC ball caps. We will follow-up to make this happen as soon as possible.
20. **Adjournment** was about 9:20 p.m.